



HHICSC BOARD MEETING MINUTES NOVEMBER 13, 2023

Attendees: Celina Hall, 1st Vice President
Johnny Cobb, 2nd Vice President
Cecil Brown, Treasurer
Nancy Eisenman, Secretary
Becky Cobb, Winter Classic Committee

The meeting was called to order by the 1st Vice President at 10:05 A.M.

The minutes from the Board meeting of September 25, 2023 were approved by the Board members.

Secretary's Report:

- The Board acknowledged and placed into the record the resignation of Randy Davis. The First Vice President, Celina Hall, will serve as acting president until the next election is held. An announcement of Randy's resignation will be made in the Newsletter of November 20, 2023.
- Nancy presented for approval Policy and Procedures for the Newsletter and Website Committees. They were approved and will be placed into the record.

Treasurer's Report:

- Cecil presented the financial report as of October 31, 2023
 - Total Cash - \$80,023.18
 - Winter Classic - \$49,687.07
 - Cash on Hand - \$30,336.11
- It was reported that the Club will receive a \$100 reimbursement from the American Bop Association. The ABA will be our new licensing firm beginning January 2024.

- Becky Cobb presented a comprehensive report of the Club's finances that will provide a monthly view of the Club's income and expenses. She has painstakingly entered all the data using Zip Books. This software can keep exact and accurate records, project income, aid in budgeting and be easily managed by the Club's treasurer. It will also aid in maintaining transparency and accountability of the Club's finances. Becky suggested instead of the free service, the Club would benefit more by paying for the upgraded service. The Board voted to approve the \$15.00 per month charge for this upgrade.

The Board expressed their gratitude to Becky for all the time and effort required in getting this system into place for future use by the Club.

First Vice President's Report

- Winter Classic 2024
 - Shoe and Clothing vendors have been scheduled.
 - The Board gave approval for a business owned by a Club member to also be one of the vendors. The company sells low-country products that will tie into the theme of the event.
 - Revival Designs will be lending centerpieces to be used for the tables on Friday night.
 - Hospitality rooms for Thursday and Friday have been offered free of charge by the Sonesta. The Club was given permission by them to bring in the food to be served. Supplying of the beverages is yet to be determined.
 - Thursday night hospitality suite will offer finger food. John Smith will play music for dancing in the event room from 6:30 pm to 8:30 pm.
 - Friday night hospitality suite will offer light snacks before the main event begins in the ballroom at 7:00 pm.
- Winter Classic 2025 – After receiving assurances from The Sonesta Resort management as to the conditions to expect while the Resort goes through renovations during the time period of the Classic, the contract was signed.
- Winter Classic 2026 – The Sonesta offered price incentives for the Club to hold the event there in 2026. The Board voted to approve making a \$1,000 deposit to secure the venue for that timeframe..

- Christmas Party - December 15, 2025 at Heinrichs Hall
 - Party Flyer approved
 - Charge will be the normal door fee
 - Members will be asked to bring an appetizer or dessert to share
- The Hold Harmless Agreement – The Board will revisit how best to use this going forward.
- Social Dance Music
 - Since Steve Adair no longer wishes to head the DJ Committee, Phil Hall will be the new DJ Coordinator.

Second Vice President's Report

- Financial Review – Johnny presented the names of three local firms to consider for when the Club has a financial review. After discussing the options, the Board chose to interview Carey and Company, P.A.
 - Board members were asked to propose questions to be asked at a meeting with the firm. This will help in deciding the scope of work and obtaining an estimate of the cost.
 - The plan is to have the review scheduled in the 2024 calendar year.
- Dance Lessons Schedule – Johnny has heard back from the dance instruction volunteers and will prepare and make available the lesson schedule for January through April 2024.

Old Business

- Formation of Nominating Committee –
 - Johnny Cobb and Cecil Brown will be the Board members serving on the Committee.
 - Becky Elliott, Sam Heidt and Dina Chester will be contacted by Nancy Eisenman to see if they would also be willing to serve.

- Review of By-laws – The Board will make this review in order to identify and correct, if needed, any errors or discrepancies. If it is found that a change impacting the by-law’s meaning is necessary, it will then be subject to a member vote.

Adjournment – After scheduling the next Board meeting to be held at the Edgewater Clubhouse on December 12, 2023 at 10:00 am, the meeting was adjourned at 1:05 PM.