Board of Directors Meeting
Wednesday, July 13, 2022 - 2:30pm
Hilton Head Presbyterian Church

MINUTES

Attendees: John Thomas
Vicki Brown
Bruce Zimmerman
Marcia Salera
Pamela Stiles
Sam Heidt

Call To Order: The meeting was called to order at 2:30pm by John Thomas.

Reading of Minutes of the June 8, 2022 meeting was waived; minutes were approved.

Treasurer's Report: Marcia Salera

- Marcia distributed the June financial report. The cash balance as of June 30, 2022 is $53,966.30. The financial report was approved.

Social Committee: Vicki Brown

- Friday, July 22 – Summer Breeze Party
  - Will be held at Heinrichs Hall at Christ Lutheran Church.
  - Everyone can bring an appetizer or dessert to share.
  - In addition, pulled pork and iced tea will be served. As always, people can BYOB.

- Friday, Sept 23 – Welcome Back Party
  - DJ will be Al Gossett.
  - Similar party to Spring Fling.
  - Members will pay $37/person.

- Sonesta cost to us would be $52/person. Club would subsidize the difference.
- Sonesta has been asked not to serve dinner until 7pm. In the past dinner was served too early.

- Friday, Oct 28 – Halloween Party
  - Will be held at Heinrichs Hall.
  - We discussed having it catered by One Hot Mama's. Attendees will have to make reservations, so we know how much food to buy.
  - One fee ($20) includes charge for the meal and floor fee.

- Friday, Dec 9 - Christmas Party
  - Music will be provided by Target the Band.
  - Sonesta will be out-of-season and will not be charging $500 banquet room rent in December. However, Sonesta cannot guarantee the room availability this far in advance, so party might have to be moved to another venue.
  - It will be a dressier affair than the other parties.

- Tumbler for 50/50 drawing
  - The BOD has agreed that Party Patty will purchase (and be reimbursed for) a $99 tumbler for 50/50 drawings at parties.
  - Tumbler can be stored at Heinrichs Hall in the storage closet on top of the cabinet.

- HHICSC Website – proposed changes submitted by Kathy Reynolds, who agreed to work on the website.
  - Pictures need to be updated.
    - Bruce volunteered to take informal snaps at Friday night socials.
    - Proposal to include individual head shots of officers vetoed; it would be better just to take a group shot on a Friday night.
  - Vicki and Marcia will work with Kathy on the website changes.
  - Bruce volunteered to edit the pictures and work on the lesson schedules.
    - Bruce will send lesson schedule directly to Kathy.
  - Sam will update the membership form.
  - Ask Kathy to delete inactive merchandise (rhinestone t-shirt) button until it is active again.

Dance Lessons – Bruce Zimmerman

- Bruce submitted the lesson schedule for the fall.
    - Lessons will be scheduled for Tuesday nights only, not Friday nights.
    - Lesson times:
        - 6:00-6:30 Basic 1
        - 6:30-7:15 Basic 2
        - 7:15-8:00 Special Step
    - There will be no lessons on Tuesday November 8 and 29th. (Heinrichs Hall is also unavailable to us Friday, November 11.)
    - Include lesson time in the information sent to Kathy.
    - We get most of our new members from dance lessons; and they see it on the website.
    - We will start with Tuesday lessons in September and see how we do. If the numbers do not justify it, move lessons to Friday night before social.

Bose Speakers – Bruce Zimmerman

- Bruce would like to purchase another small Bose speaker.
- He would like to sell the large tower speakers. He believes he can get $700-800 through a private seller or Craig's List.
- The Board approved both of the items above.

Procedure Manual – Sam Heidt

- We need a policy and procedure manual that becomes an official document, where the club rules are written down, i.e., amount of reimbursement for trips taken on behalf of the club. If rules needed to be changed, it would be with the consent of the entire Board.
- Sam distributed a general outline for organizing such a manual.
- Most of the discussion centered around:
    - Reimbursement of expenses incurred by club president or designated attendees at out-of-town "approved activities."
    - Policy regarding cancellation of normally scheduled club event and substitution of another event.
    - Protocol for announcing the death of a club member.

Publicity – Bill Anderson

- Although Bill was not at the meeting, he sent the following list of recently published press releases promoting Friday Social Dancing:
    - July edition – Bluffton Monthly
    - July edition – HHI Monthly
    - July edition – LocalLife
    - July 6 – Bluffton Sun
    - July 7 – Hilton Head Sun

Next BOD Meeting is scheduled for Wednesday, August 10 at 2:30.

Adjournment: The meeting was adjourned at 4:15 pm.