



HHICSC BOARD OF DIRECTORS MEETING
MARCH 21, 2024

Attendees: Ron Donigan, President
Johnny Cobb, Second Vice President
Florence Justino, Treasurer
Becky Cobb, Assistant Treasurer
Nancy Eisenman, Recording Secretary

Call to Order: The meeting was called to order by Ron Donigan at 10:14 AM.

Recording Secretary's Report: The Board voted to approve the minutes from the February 19, 2024 BOD meeting.

Treasurer's Report: As of February 29, 2024, the balance is \$31,796.07. Florence provided a revision to the January report along with the February report. Both were approved and are attached to the minutes.

- Website Posting – All approved financial reports will be provided to Sam Heidt for posting on the Club's website.
- Upgrade of Quick Books – Due to the expense of an upgrade, it was decided to stay with the Club's current plan.
- Credit Card and Debit Card – Due to the difficulty of having to get new cards whenever there is a new treasurer and the fact that the cards are rarely used, the Board voted to cancel the existing account and opted to not have a debit card. The treasurer pays most bills by check and automatic withdrawals. Anyone other than the treasurer who pays a bill on behalf of the Club, will be reimbursed.
- PayPal Account – Accessing the existing PayPal account is difficult because the name on the account is the treasurer from over ten years ago. Therefore, Florence will open a new account and have the other one cancelled. Whether to use PayPal for paying membership dues was discussed and will be decided at the next Board meeting.

- Filing of 990EZ with South Carolina Secretary of State – The Board approved a payment of \$150 to have the Club's Registered Agent file taxes for the Club.
- An Annual Financial Report for all raffles conducted by the Club is to be submitted to the South Carolina Secretary of State, due by May 15, 2024. It is to include:
 - Itemized receipts
 - Expenses, if any, for each raffle

Second Vice President's Report:

- Dance Lessons
 - Scheduled through the end of April
 - Will resume in September after Labor Day
- Outreach Opportunities – There have been requests for dance instruction made by two outside groups ... plans are pending.

Old Business:

- By-Law Approval
 - Ron and Nancy are to prepare explanations of changes
 - The Board will set a date for a Members' meeting to vote on changes
 - Notice to be posted in the Newsletter thirty days prior to the meeting

New Business:

- Board of Director's Contact Information – It was decided that the contacts for all Board members will be listed in the Club newsletter and on the website.
- Webmaster Position – Nancy informed the Board that the current webmaster, Kathy Reynolds, plans to resign once a replacement is found.
- Next Board Meeting – To be scheduled in April.

Adjournment: There being no further business, the Board voted to adjourn the meeting at 12:09.

