

HILTON HEAD ISLAND CAROLINA SHAG CLUB

BY-LAWS

ARTICLE I NAME

The club shall be known as the Hilton Head Island Carolina Shag Club (HHICSC).

ARTICLE II OFFICIAL DANCE

The official dance of the Club will be the “CAROLINA SHAG”.

ARTICLE III PURPOSE

The business and purpose of the Club shall be: to promote and preserve the heritage of beach music and Shag dancing; to educate and teach others the art of shag dancing; to provide its members and guests with dance opportunities; to inform its members of beach music and shag dancing activities.

ARTICLE IV MEMBERSHIP

Annual membership dues shall be determined by the BOD and run from June 1st thru May 31st of each year. Lifetime, honorary and active Charter members will not be charged for membership. There will be no proration of dues.

ARTICLE V MEETINGS

The Board of Directors shall call an Annual Meeting of the members during the month of January of each year, effective January 2008, at which time elections shall be held for officers. The term of office will be for one (1) year with a maximum of two (2) consecutive terms.

Any ten (10) voting members may request a meeting by written petition provided the Board of Directors are notified of the meeting at least seven (7) days in advance. Regular business meetings will be held quarterly (or as needed to conduct the business of the Club).

All agenda items (topics for discussion at business meetings) are to be presented to the Secretary ten (10) days prior to the meeting.

ARTICLE VI
BOARD OF DIRECTORS AND OFFICERS

The board of Directors, hereinafter referred to as “BOD”, shall consist of the Officers and Chairpersons. The BOD and Officers are elected and appointed by the membership to carry out the duties and responsibilities of the HHICSC.

Should any position on the BOD become vacant, the then BOD shall appoint a member to fill the unexpired term.

ARTICLE VII
APPOINTED POSITIONS
AND COMMITTEES

PRESIDENT: Shall preside at all Club functions and BOD meetings. Shall also serve as ex-officio member of all committees and shall be a non-voting member of BOD except to break a tie.

1st VICE

PRESIDENT: Shall serve in the absence of the President and be responsible for the following committees: Membership, Telephone, Social and Newsletter. The Chairperson for these committees will report to the 1st Vice President.

2ND VICE

PRESIDENT: Shall be responsible for the following committees: Dance instruction, Sound Committee, Publicity, and Historian. The chairperson of each of these Committees shall report to the 2nd Vice President.

**RECORDING
SECRETARY:**

Shall be responsible for taking the minutes of the Annual meeting, BOD meetings and all other club Meetings. Will provide the BOD with a copy of all Minutes within seven (7) days after the respective meeting. Shall maintain all past minutes and forward to the new secretary each year for future

reference.

Shall handle all correspondence that require a written response on the behalf of the Club and BOD.

TREASURER: Shall collect dues, maintain checking accounts, report to the BOD monthly, and provide an annual written report at the annual meeting. Any expenditures will be presented to the BOD monthly for review. Treasurer's records are to be audited twice a year by the BOD.

FUNCTIONS OF COMMITTEES AND APPOINTED POSITIONS

PUBLICITY COMMITTEE:

Shall be responsible for contacting the local and area television stations radio stations, newspapers and other Shag Clubs for the stated purpose of the organization. Shall also work with the lounges to encourage them to advertise the Club's activities Via the media and/or marquees. Shall report to the 2nd Vice President.

SOCIAL COMMITTEE:

Shall be responsible for coordinating all projects such as special road trips, bands, and Club specialty items (i.e., shirts, decals, jackets).

Shall be responsible for activities at all in-town regular meetings to include practice and social. Shall also contact club owners/managers in regards

to special benefits for Shag Club members. Shall also plan yearly special Club activities to include quarterly social functions (i.e., Christmas Party, Valentines Dance, beach parties, oyster roast). Report to the 1st Vice President

NOMINATING

COMMITTEE: Two members of the BOD and two Committee Chairpersons shall serve as the Nominating Committee as appointed by the President. The purpose of this committee will be to present a nominee for each position on the BOD to include the five officers for election at the Annual Meeting. These nominees will be presented at the Annual Meeting in January. At that time, nominations will be accepted from the floor and elections will be held. The slate for elections will be published in the newsletter in December preceding the Annual Meeting. Shall report to the President.

NEWSLETTER COMMITTEE: Shall publish quarterly newsletters for distribution to active members and other interested Shag Clubs. Shall report to the 1st Vice President.

TELEPHONE COMMITTEE: Shall be responsible for contacting BOD and dues paying members at the direction of the BOD. Shall report to the 1st Vice President.

SOUND COMMITTEE: Shall be responsible for making sure that music and sound equipment will be present at all Club Functions. Shall also start a collection of DVDs/CDs/records for the Club's use and maintain a Collection for the Club. Shall provide the 2nd Vice President with an inventory list of all equipment and music purchased by the club to-date.

DANCE INSTRUCTION CHAIRPERSON: Shall be appointed by the BOD. Responsible for Choosing instructors and location of lessons. Shall report to the 2nd Vice President.

SARGENT AT ARMS: Shall be responsible for securing the services of security guards for special functions if necessary and/or required. Shall also be responsible for

making sure that monies are paid for admittance at any function where money is collected at the door. Should keep unacceptable behavior at functions under control. Shall report to the President.

HISTORIAN: Shall be responsible for taking pictures and keeping a Club scrapbook. These scrapbooks and other records will be forwarded each year to the new Historian for the preservation of the Club's history. Shall report to 2nd Vice President.

ARTICLE VIII QUORUM FOR VOTING

Members totaling five percent (5%) of the members in good standing of the Club as of the date of the meeting shall constitute a quorum for any meeting of the members. A quorum on the BOD shall be four (4).

ARTICLE IX AMENDMENTS

All amendments shall be presented in writing to the BOD which shall determine whether to submit the amendment to the voting membership. If presented for a vote, it shall be voted on at the same meeting providing enough voting members are present for a quorum.

Members will be notified one (1) month prior to a vote on a possible By-laws change. The notification will include details of any proposed changes.

ARTICLE X DISSOLUTION OF CLUB ASSETS

In the event of dissolution of the Club, all physical assets shall be sold. Cash received from the sale and cash from any Club checking or savings accounts shall be donated to one or more charitable organizations, as determined by the BOD.

ARTICLE XI EXPULSION OF MEMBERS

The BOD has the right to refuse renewal of membership to any club member guilty of conduct unbecoming the HHICSC. Also, two-thirds (2/3) of the general membership in attendance at any scheduled meeting may vote any member out of the Club without

notice.

ARTICLE XII
RESIGNATION

Resignation of any officer of the Club should be submitted to the BOD, at least thirty (30) days prior to the effective date, allowing the BOD sufficient time to find a replacement and make the transmission of any necessary information.

ARTICLE XIII
PARLIAMENTARY RULES

The decision of all disputed or doubtful questions of debate or procedure, not covered by these By-laws, shall be settled according to the latest edition of Robert's Rules of Order.

Revised: June 17, 2006 (Purpose, Membership, Meetings, Appointed Positions
 and Committees, Quorum for Voting, Amendments)